

MINUTES OF A MEETING
OF SOMERSHAM PARISH COUNCIL
Held in The Millennium Sports Pavilion
On Monday 22 February 2010 at 7.30 p.m.

PRESENT WERE: Mr D Bonnett, Mr A Beaven, Miss J Bullard, Mr S Criswell (in the Chair), Mr M Hoy, Mr P McCloskey, Mrs D Siggs, Mr G Siggs, Mr I Smith, Mrs J Smith, Mr R Sutton and Mrs P Bryant (Parish Clerk).

IN ATTENDANCE: PCSO A Siepak, M Newman & 2 members of the public

1. APOLOGIES

Apologies for absence were accepted from:

David Cornwell – work commitments

Lesley Minter - holiday

Paul Suckling – personal commitments

Mr R Sutton – late arrival to the meeting 7.35 pm, Item 5

Mr Beaven left the meeting at 8.45 pm, Item 11

2. RECEIPT OF REMINDER LETTER REGARDING ADOPTED STANDING ORDERS

The Chairman reminded the meeting that all councillors had a copy of the letter in their pack and by signing the Attendance Book they were also acknowledging receipt of letter.

Councillors not present at this meeting would sign an acknowledgement at the next meeting.

3. PARISH COUNCILLOR DECLARATIONS OF INTEREST

See Appendix 1

4. PUBLIC FORUM

At the meeting held on 25 January 2010 – No matters were discussed

It was proposed by Mr Bonnett, seconded by Mr Siggs and RESOLVED by a unanimous vote to close the meeting for a period of time to allow members of the public to participate in a Public Forum. The meeting was opened and reconvened at 7.34 pm as no matters were raised.

5. PLANNING MATTERS

Mr Sutton arrived 7.35 pm

PLANNING APPLICATIONS

1000014FUL 101, High Street, Somersham

Demolition & re-building of (part) boundary wall

Mr Bonnett declared an interest and left the room prior to any discussion.

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It was proposed by Mr McCloskey, seconded by Mr Sutton and RESOLVED by a unanimous vote to propose no objection, the wall is falling down this is a health & safety issue and work is being carried out in the same materials

1000015LBC 101, High Street, Somersham
Demolition & re-building of (part) boundary wall

It was proposed by Mr McCloskey, seconded by Mr Sutton and RESOLVED by a unanimous vote to propose no objection, the wall is falling down this is a health & safety issue and work is being carried out in the same materials

PLANNING APPLICATIONS APPROVED

Nil

PLANNING CORRESPONDENCE

HDC – Development Control Panel – 22 February 2010.

0901526FUL Substitution of house types for existing approved development. Land at & including 6, 8, & 8A. HDC Officers Report recommends - approve.

HDC – Notification of new property address – replacement dwelling formerly know as the White Bungalow to be known as: Holwood Lodge, Chatteris Road, Somersham.

HDC – Current Enforcement Cases – Mr Sutton expressed his concern at the length of time HDC were taking to sort these cases. The Chairman said messages have gone to planning enforcement about being slow but they are understaffed.

Travellers Site Appeal date: set for week beginning 19 April 2010

PLANNING CONSULTATIONS

HDC – LDF Strategic Housing Land Availability Assessment (SHLAA) Update: Part A: Market Housing. Response date 26 February 2010.

Mr Bonnett declared an interest and took no further discussion.

It was proposed by Mr McCloskey, seconded by Mr Siggs and RESOLVED by all councillors present with 1 abstention to state at present there is nothing to object to on two of the three sites identified; site three at Rectory Lane would be suitable if access to any development was from The Pastures.

6. MINUTES OF THE MEETING HELD ON 25 JANUARY 2010

At the request of Mr Beaven the following amendment was made to the Minutes:

Item 1 – Apologies, to record Mr P Suckling as absent.

The Minutes were proposed by Mr Sutton, seconded by Miss Bullard with 9 votes for and 1 abstention to be a true record of proceedings and were duly signed by the Chairman.

7. POLICE REPORT

6.1 Crime report

6.2 FOI request for vandalism /culprit details have arrived. It was proposed by Miss Bullard, seconded by Mr Siggs and RESOLVED by a unanimous vote to request payment from the culprits.

6.2 Ramsey Neighbourhood Forum Representative – It was proposed by Mr Siggs, seconded by Mr Beaven and RESOLVED by a unanimous vote to propose Mr McCloskey as Somersham’s representative.

PCSO Siepak said she had nothing of note to report other than parking issues.

**8. REPORT FROM COUNTY COUNCILOOR & DISTRICT COUNCILLOR S
CRISWELL AND DISTRICT COUNCILLOE M NEWMAN**

Cllr Newman reported HDC have a meeting tomorrow for Councillors to see the first Traveller / Gypsy site document.

Also the first set of Neighbourhood Panels meetings have taken place, they are in the early stages but it is hoped the meetings will improve and get more attendance.

9. PARISH CLERKS REPORT

- a) Matters Arising Report accepted
- b) The following correspondence has been received:

CCC – Cambridgeshire.net – request to renew permission to advertise Somersham Parish Council facilities

MAGPAS – request for donation in 2010

M&G Investments – quarterly statement 1 October – 31 December 2009

HDC – Monthly Town/Parish Council alerts - *NEW*

10. FINANCE & RISK MANAGEMENT MATTERS:

- a) Monthly Accounts – The accounts were proposed by Mr Bonnett, seconded by Mr Beaven and RESOLVED by a unanimous vote to be paid.

See Appendix 2

- b) Co-Op Bank Savings Account – It was proposed by Mr Siggs, seconded by Mr Sutton and RESOLVED by a unanimous vote to deposit £48k for 1 year.
- c) Computer / IT Disaster Management

Mr Beaven requested Mr McCloskey was credited for a comprehensive report.

It was proposed by Mr McCloskey to purchase 2 external hard drives not exceeding £50 each with an option to review for a 3rd unit. This was RESOLVED by 9 votes for and 1 abstention.

11. HIGHWAY MATTERS including Public Footways - Repairs/ Maintenance

Correspondence

Somersham Feoffees Charity – response to request from County Councillor Criswell for assistance towards purchasing salt/grit bins or other equipment.

The Clerk will review costs for a plastic container to go in the tractor tool box

CCC – Approximate cost to move the library sign £71.00 (this will vary on the actual time involved)

The Clerk will enquire whether the parish council can move sign.

Stagecoach Bus Service changes for 14 February 2010

CCC – Consultation on Cambridgeshire’s Third Local Transport Plan. All households will be consulted. (Poster to display) Consultation period ends 9 April 2010.

Bus Shelter – Request from a parishioner to erect a bus shelter at Windsor Court Somersham have been added to the list for 50% grant from HDC towards a bus shelter. The Clerk will make additional funding enquiries. Mr Bonnett raised concern at the possibility young people will gather there and suggested a small consultation takes place first.

Mr Beaven left at 8.45 pm

Road Repairs

Mr Sutton is concerned at length of time it is taking to repair all the bad potholes. The Chair reported he spoke to Mr Tyrell CCC last Friday.

Church Street potholes by car park
Trench work sunk on pedestrian crossing Parkhall Road

12. ANGLIAN WATER SECTION 101a SEWERAGE SCHEME & PROPOSED ROAD CLOSURE - Parkhall Road / Newline Bridge

The Chairman reported matters discussed at a meeting held on Friday 19 February with Anglian Water and CCC Highways.

13. DEFINITIVE FOOTPATH MATTERS : Bridleway 7 (Short Drove to The Crafty Fox), White Post Area - Repairs/ Maintenance

- Working party meeting held on 27 January 2010
- P3 2010/11 Grant papers submitted £250
- P3 Coordinator Training events – It was proposed by Miss Bullard, seconded by Mr Sutton and RESOLVED by a unanimous vote to book Mr Smith and the Clerk on the Rights of Way workshop @ £35 per person.

14. STREET LIGHTING

Repairs

Pedestrian crossing, High Street – control panel base plate still needs repair

15. REPLACEMENT CCTV – HIGH STREET

Defer to next meeting

16. SOMERSHAM INTERPRETATION BOARD

The Clerk will ask Alan Draper if the parish could use some of the scanned photos he has for the Mr Elen. The Clerk will enquire with Mr Elen how he is getting on with satellite imagery

17. HDC KERBSIDE GLASS RECYCLING PROGRAMME

In future glass will be collected from households with the blue recycling bin and HDC will continue to pay the parish recycling credits for a year once this is put into operation.

It was agreed to advertise this in Voices.

**18. HINCHINGBROOKE HOSPITAL SECOND PUBLIC INVOLVEMENT
CONSULTATION OPPORTUNITY**

All councillors have a copy of the information sheet.

The Chairman reported 5 interested parties should be whittled down to two in May and interviewed in June 2010. The next meeting is this Thursday at 5.30 pm Hinchingsbrooke House.

**19. CAMBRIDGESHIRE HORIZONS GREEN INFRASTRUCTURE STRATEGY
FOR CAMBRIDGESHIRE**

It was agreed all Councillors will respond individually.

**20. NHS CAMBRIDGESHIRE – Important Proposals to Improve Hearing Services in
Cambridgeshire.**

Defer to the next meeting

**21. REPORTS FROM SOMERSHAM PARISH COUNCIL WORKING PARTIES &
REPRESENTATIVES:**

a) Norwood Building / The Victory Hall -

- VHMC Minutes 12 January 2010, 9 February 2010

Miss Bullard reported the committee have a cash flow problem and the Clerk has offered to assist the VHMC with grant funding applications.

b) Norwood Playing Field –

- Parish Clerk report progress with the CCC Play Pathfinder Project and that a further grant has been awarded from the Woodford Trust - £8480

- Mrs Smith confirmed the school gardening club are happy to participate in the sensory garden project.

- HDC – Summer Activity Road show request. It was proposed by Mr Sutton, seconded by Mr McCloskey and RESOLVED by a unanimous vote to allow the one day events to take place.

c) Millennium Sports Field – Meeting held on 15 February 2010

**d) Somersham LNR – Friends of Somersham Local Nature Reserve
Including the Lake –**

- It was proposed by Mr Sutton, seconded by Mr Hoy and RESOLVED by a unanimous vote to permit up to £200 as a working fund to purchase repair and maintenance equipment.

- LNR Launch Event – Sunday 2 May 2010 12 – 3 pm

It was proposed by Mr Siggs, seconded by Mr Hoy and RESOLVED by a unanimous vote to put £185 towards the event.

• Charlotte Lowry has successfully bid and won funding for the LNR and it was agreed the Clerk write a letter of thanks

e) **Christmas Lights Working Party** – nothing to report.

f) **Youth Working Party** – Next meeting 17 March 2010

g) **Environment Working Party** – ‘Watts Going Down’ launch 9 March 2010 & Greener Living Fair 30 March 2010

h) **Voices Newsletter** – Mrs Smith has been given a Community Magazine Award entry form, Councillors were agreed Mrs Smith could complete the form and enter Voices in to the competition.

i) **Community Information Centre (Library)** –

• CCC – Lease renewal proposal. It was proposed by Mr Sutton, seconded by Mrs Smith and RESOLVED by a unanimous vote to proceed with the lease provided all details remain the same.

22. REPORTS OF EXTERNAL MEETINGS ATTENDED BY PARISH COUNCILLORS

No meetings were reported.

23. BURIAL LAND EXTENSION

Parishioner letter regarding the Burial ground extension land and a request for maintenance works by the Parish Council.

It was proposed by Mr Sutton, seconded by Mr McCloskey and RESOLVED by a unanimous vote to write to the complainants and confirm the letter has been forwarded to the Incumbent. Work was completed originally as a matter of community spirit and not through duty.

It was proposed by Mr Sutton, seconded by Mr Bonnett and RESOLVED by a unanimous vote to close the meeting for a period of time owing to the sensitive nature of business to be discussed, the meeting closed at 9.37 pm and was reconvened at 9.55 pm.

The legal Agreements were discussed.

Section 1(2) of the Public Bodies (Admissions to Meetings) Act 1960

24. NOTICES & MATTERS FOR THE NEXT AGENDA

No matters were raised.

There being no further business the meeting closed at 9.56 pm.

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David Cornwell Chairman

DECLARATIONS OF INTEREST 2010

ANDREW BEAVEN Somersham Sports & Leisure Association Trustee
Victory Hall Management Committee

DAVID BONNETT Harvey Feoffees Charity Committee
Somersham Charity of Poor's Money
Prejudicial interest - 1000014FUL and 1000015LBC 101, High Street, Somersham
Demolition & re-building of (part) boundary wall
Personal Interest - HDC – LDF Strategic Housing Land Availability Assessment (SHLAA) Update:
Part A: Market Housing.

JUDITH BULLARD Somersham Sports & Leisure Association Trustee
Victory Hall Management Committee

STEPHEN CRISWELL Somersham Sports & Leisure Association Trustee
Harvey Feoffees Charity Committee
Somersham Charity of Poor's Money
Friends of Somersham Library (FOSL)
Member of Huntingdonshire District Council
Member of Cambridgeshire County Council
CCC Fire Authority Representative

MICHAEL HOY Somersham Sports & Leisure Association Trustee
Harvey Feoffees Charity Committee
Somersham Charity of Poor's Money

PAUL McCLOSKEY Somersham School Governor

DOROTHY SIGGS

GRAHAM SIGGS Historic Society - Treasurer

IAIN SMITH Somersham Sports & Leisure Association Trustee
Friends of Somersham Library (FOSL)
Education Trust of Thomas Hammond
Harvey Feoffees Charity Committee

JENNET SMITH Friends of Somersham Library (FOSL)

RICHARD SUTTON Friends of Somersham Library (FOSL)
Education Trust of Thomas Hammond
Personal interest as a relation: Booking Secretary monthly pay

ACCOUNTS

22 February 2010

The following accounts were required before the meeting:

Wages, Tax & NI (8 February)	£4060.41
HDC – pest control	£51.50
ESPO – gas Norwood Building	£186.92
Cambridge Copier Co – repairs	£ 64.63
Viking Direct Stationary, toner etc	£ 333.51
Russell Fire Ltd Fire Extinguisher Service – Com Info	£113.96
	<u>£4810.93</u>

22 February 2010

Tiscali	Broadband	£17.04 Direct Debit
Public Works Loan Board	Tractor loan	£2875.40 Direct Debit
Cole & Day	Groundsman's Fuel	£64.65
E-On Electricity	Multi Sports Area	£ 29.88
K Booth & Co Ltd	Cleaning materials	£95.15
Chubb Electronic Security Ltd	Alarm service	£149.81
Oak Building Construction Ltd	Excavation work – Norwood PF	£705.00
BT	Community Info Centre	£90.47
	Parish Council	£95.94
Rollins Farm	12 Barley Straw bales	£36.00
Cornwell & Sons	Refund hire fee – hedge trimmer	£64.86
Somersham Sports & Leisure	2 nd part funding grant	£3000.00
EPP Ltd	Bin bags	£33.61
TOTAL		<u>£7257.81</u>